

NO. KKTF-1(4)/2014
GOVERNMENT OF GILGIT-BALTISTAN
HOME & PRISONS DEPARTMENT
GILGIT-BALTISTAN SECRETARIAT

Dated 6th May, 2015

TENDER NOTICE.

Gilgit-Baltistan Government, Home & Prisons Department, invites sealed tender from firms, registered with tax department, for “ **Supply of Tyres(195-R 14) for 22 X vehicles at the disposal of Karakoram Task Force Chilas.**

1. Tender documents with detail specifications and terms/conditions may be obtained from the office of the Deputy Secretary (Police & Prisons), Gilgit-Baltistan, Secretariat during working hours. The same can be also downloaded free cost PPRA website www.ppra.org.pak.
2. All the bids should accompany the bid security at 4% of bid cost in the shape of bank draft/ pay order from any schedule bank in favour of Secretary Home & Prisons Gilgit-Baltistan and shall be submitted to office of the Deputy Secretary (Police & Prisons), Gilgit-Baltistan Secretariat within 15 days of publication of this advertisement.
3. Bids will be closed on 25th May, 2015 at 10:00 hours and will be opened on the same day at 11:00 in the office of the Secretary Home & Prisons in presence of bidder/representative subject to completion of 15 days of publication of the tender.
4. Conditional & Optional quotations will be treated as non-responsive.
5. The successful bidder shall deliver the tyres at KKTF Headquarter, Chilas District Diamer.

(MUHAMMAD FAROOQ LONE)
DEPUTY SECRETARY (P&P)
phone#. 920760

**Government of Gilgit- Baltistan
Home & Prisons Department
(The Karakorum Task Force)
Gilgit-Baltistan**

TENDER DOCUMENTS

“Supply of Tyres for KKTF Vehicles”

- 1) Sealed tenders are required from firms/Contractors for **Supply of Tyres** for 22 X KKTF Vehicles.
- 2) **Source of Funds.**
 - a) The government of Gilgit & Baltistan has allocated funds for repair of transport of KKTF vehicles under regular budget. (Herein referred to as the **Procuring agency**).
- 3) **Eligible goods and services**
 - a) All goods and related services to be supplied under the contract shall have to be provided/installed at Gilgit all expenditures made under the contract shall be limited to such goods and services.
- 4) **Clarification of Bidding Documents**
 - a) Any prospective bidder requiring any clarification of the bidding documents may notify the Procuring Agency in writing with sufficient reaction time before bid opening date at the Procuring Agency's address indicated in the invitation for bids.
- 5) **Bid Form and price Schedule**
 - a) The Bidder shall complete the quote by including an appropriate Price Schedule indicating the major goods/services to be supplied, and a brief description of the goods: specification, quality, country of origin, Prices and Taxes.
- 6) **Bid Prices**
 - a) The Bidder shall indicate on the price schedule the unit prices and total bid price of goods, it proposes to supply under the contract.
 - b) The price schedule, as given in attached commercial offer documents, is to be filled in very carefully.
 - c) The bidder should quote the prices of goods according to the technical specifications. The specifications of goods, different from the enquiry requirements, shall straightway be rejected.
 - d) The Bidder is required to offer competitive price. All prices should be inclusive of relevant taxes and duties, where applicable. If there is no mention of taxes, the offered / quoted prices shall be considered as inclusive of all prevailing taxes/duties. All applicable Taxes, duties, and levies should be indicated separately.
 - e) Prices offered should be for each/every items separately; partial offers shall straightway be rejected. Conditional offer shall also be considered as non-responsive bidder.
 - f) While tendering your quotation, the present trend/inflation in the rate of goods and services in the market should be kept in mind. No request for the increase in prices due to market

fluctuation in the cost of goods and services shall be entertained after the bid has been submitted.

7) **Bid Currencies**

9.1 Prices shall be quoted in Pak Rupees.

10. Documents Establishing Bidder's Eligibility and Qualification

The Bidders shall furnish, as part of its technical bid, documents establishing the Bidder's Eligibility to bid and its qualification to perform the Contract if its bid is accepted.

The documentary evidence of the Bidder's eligibility to bid shall establish to the procurement Agency's satisfaction that the bidder, at the time of submission of its bid, is eligible to participate.

11. Bid Security

There will be 4% *Bid Security of bid price.*

12. Bid validity

13.

Bids shall remain valid for a period of 30 days after opening of Bid.

14. Sealing and Marking of Bids

15.

14.1 The envelop shall be marked as "**Bid for Supply of Tyres for KKTF Vehicles**" in bold and legible letters to avoid confusion.

14.2 The envelop shall be addressed to the Secretary Home & Prisons, Gilgit-Baltistan.

15. The Bidding Procedure

15.1 Single stage –one envelop bidding procedure shall be applied.

15.2 The bid shall comprise a single package containing "Financial proposal" and "Technical Proposal".

15.3 The procuring agency shall evaluate the technical proposal and financial proposal at the same day and will select the lowest evaluated bidder on the spot.

16. Evaluation Criteria

16.1 For the purposes of determining the lowest evaluated bid, facts other than price such as previous performances, previous experience, availability of workshop etc at discretion of the procuring agency, may consider appropriate shall be taken into consideration.

16.2 The evaluation committee/authority will decide the selection of firms and the decision to this effect will not be challenged anywhere in the country.

17. Award of Contract

18. Acceptance of Bid and Award criteria

- 18.1** The Bidder with successful technical know-how and lowest financial bid, if not in conflict with any other law, rules, regulations or policy of the Government, shall be awarded the contract, with in the original or extended period of bid validity.
- 18.2** The evaluation committee/authority has the right to reject partially or wholly any bid without assigning any reasons.

19. Insurance

- 19.1** The goods to be supplied under the contract shall be delivered under-which risk is transferred to the buyer after having been delivered: hence, before delivery insurance coverage is Seller's responsibility.

20. Payment

- 20.1** The payment will be made to the successful bidder in three stages, which include mobilization advance against valid bank guarantee, progressive payment, and final payment.

21. Warranty period

- 21.1** The Contractor for repair, correction, or replacement will give a warranty of 12 months of the tyres, to be supplied, from the date the equipment is handed over to the buyer. To this end, the Contractor will attend site within 24-48 hours of the fault being reported. The defect will be corrected without undue delay. To this end, the contractor will hold sufficient stock of spares to allow speedy repair or replacement of equipment. Waiting for manufacturers to replace or repair equipment will not be acceptable.
- 21.2** The Contractor will provide the employer with details of telephone, email address and fax facilities for reporting such defects.

Bid Form

Date: _____

Tender No.

To: The Secretary Home & Prisons GB

Respected Sir

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledge, we, the undersigned, offer the supply and delivery of the goods and services specified in and in conformity with the said documents for the sum of [Total Bid Amount], [Bid Amount in Words] or such others sum as may be ascertained in accordance with the schedule of prices attached herewith and made part of this bid.

We undertake, if our bid is accepted, to deliver the goods and services in accordance with the terms and conditions mentioned in the bidding documents.

We agree to abide by this bid for a period of thirty days from the date fixed for bid opening under the clauses in instructions to bidders, and it shall remain binding upon as and may be accepted at any time before the expiration of that period. Until a formal contract is prepared and executed, this bid, together with your written acceptance and your work order shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Name and address of Bidder

Amount and currency

(If none, state "none")

Date this _____ day of 20____

Signature

(In the capacity of)

Duly authorized to sign bid for or on behalf of.